

Recovery Scoping Meeting Agenda
FEMA-4392-DR-TX
Sabine County

Attendance sign in sheet –

Introductions

Roles:

County Judge – Daryl Melton
County Treasurer – Tricia Jacks
County Auditor – Malinda Bryan
County Clerk – Janice McDaniel
Commissioner Precinct 1 – Tommy Clark
Commissioner Precinct 2 – Jimmy McDaniel
Commissioner Precinct 3 – Butch Ellison
Commissioner Precinct 4 – Fayne Warner
Judge's Assistant – Cookie Cryer
EMC – Kerwin K. Lloyd
PDMG – Marlys Sanders
PDMG – Teresa Walker
State – Ibrahim Balogun
Mitigation – Herman L. Price
Administrative Asst. to Commissioners – Susan Puz

- Over View of the Process and the reason for the RSM. Damage Descriptions get the ball rolling
60 days from RMS meeting to identify damage

Direct Administrative Costs after RSM one per project.

Introduction of FEMA Specialist and let them explain their roles.

- Incident period – August 23, 2017 through September 15, 2017
- Declared August 25, 2017 – Hurricane Harvey
- Reimbursement program – 90%/10% split for Debris
- Category B – Emergency Preparedness is reimbursed at 100% for the first 30 days after incident period. All reimbursement thereafter is 90%/10%. This is reimbursed for overtime only in addition to FAE and FAM.
- Minimum cost of \$3100 per project – to repair to pre-disaster condition, function, design, capacity, and use with some exceptions – Small projects can be based on estimate or actual cost.

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- Large projects threshold of \$123,100 – large projects can based on estimate or actual cost.
- Time lines for completing work and identifying damage
 - 60 days from RSM MEETING to identify and report damage's,
 - 6 months for emergency work, until , February 21, 2018
 - 18 months for permanent work from the date of declaration, February 25 , 2019 for permanent work
- Time extensions
 - The state can grant 6 months for emergency work and 30 mo. for permanent work.
- Eligibility;
 - Direct result of the disaster – relate directly back to the incident period and types of hazards identified in the declaration – severe storms, tornado's straight-line winds, and flooding – with in the declared area
- Eligible facility;
 - Public owned building's, public works department, utility systems or equipment that is built or manufactured - can include certain improved and maintained natural features.
 - Designed, constructed, maintained and in active use at the time of the disaster
 - Responsibility of an eligible applicant
 - Potential issues with leased facilities “must be legally responsible for repair of damaged facility or the performance of eligible emergency services at the time of the disaster.
 - Cannot be under the authority of other federal agencies – USACE, NRCS, USFWS, FHWA, etc...
 - Insurance comes first
 - Facilities under contract at the time of the disaster, typically is the responsibility of the contactor
 - Pre-disaster condition – mitigation and codes and standards
 - The cost must be reasonable and necessary

Two main types of work – Emergency work and Permanent work
 Expedited Category A and B is the responsibility of the State of Texas
 Emergency work labor – OT only (with the exception of PAAP projects),
 which includes benefits for regular employees.

Temporary labor specific to disaster recovery – regular time as well
 Donated resources – applied to the local cost share for A and B work

Permanent work labor – regular and OT
 Benefits

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Equipment rates – FEMA rates

Materials

Contracts

Procurement procedures – fair and open competition is a big deal with FEMA. Pay close attention to time & materials contracts, no pay on contingencies or cost + a % – unit pricing the best or cost + a reasonable fixed fee.

Reasonable is the key word, documented costs again document cost.

Codes and standards:

- 1.) Must apply to the type of repair work being performed**
- 2.) Appropriate to the predisaster use of the facility**
- 3.) Reasonable, formally adopted in writing, and implemented prior to the declaration date**
- 4.) Apply uniformly to all facilities within the applicant's jurisdiction**
- 5.) Must have been enforced during the time that it was in effect.**

PW forms - Project formulation

Categories of work

Project formulation

Generated by CRC (Consolidated Resource Center)

Worksheet – summary sheets for completed work

Uncompleted work may be estimated – historic costs, local

vendor/contractor quotes, R. S. Means, Cost codes – last resort

Direct Administrative Costs

Special consideration issues – non-compliance can jeopardize funds

Insurance – previously damaged sites with insurance

requirements– non-insured facilities in the floodplain – insurance

requirements

406 mitigation

Environmental Talking points

Permits

Wetlands and Floodplains

Historic Preservation Act

Document any contacts with resource agencies and provide copies to the PDM for inclusion in the PW back-up.

Alternate and improved projects (PAPPG – page 107)

Applicant Project Identification form

Documentation – separate files

Prepare like it will be audited

Admin costs must be documented

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Appeals (PAPPG - pages 146-147)

Things to consider:

Make sure that if there is a permit or approval that is needed, that you get it. Non-compliance may jeopardize funding.

There may be conditions that are placed on the grant. When you get the copy from the State be sure that you read it thoroughly for any conditions. Be sure that the people that are doing the work are aware of any conditions that might apply. Non-compliance may jeopardize funding.

There may be hidden damage, or an item of work was left out of the original SOW for some reason. If for some reason there is a change to the SOW from what is on the original PW, make sure to notify the State and get approval prior to doing the additional work, if you want federal funds. Again, non-compliance may jeopardize funding.

Generally any questions can be answered fairly quickly by referring to the Public Assistance Program and Policy Guide (PAPPG), but Please call me immediately if any issues come up that can not be resolved between the Applicant and the Site Inspector.

Once all of the PWs are written we will schedule a Recovery Transition Meeting with the applicant. We'll go over the PWs that were written to make sure that we have covered everything, and will have a form to sign.

PDMG

Questions



FEMMA

Recovery Scoping Meeting FEMA DR -4332- TX

Date: October 31, 2017

Time: 2:00 PM

Location: 201 Main St., Hemphill, TX

Applicant: Sabine County

NAME	AGENCY	POSITION	PHONE	EMAIL ADDRESS
Daryl Melton	Sabine County	County Judge	409-787-3543	daryl.melton@co.sabine.tx.us
Tricia Jacks	Sabine County	County Treasurer	409-787-2210	sabco@treas@windstream.net
Malinda Bryan	Sabine County	County Auditor	409-787-5326 5226	malinda.bryan@co.sabine.tx.us
Janice McDaniel	Sabine County	County Clerk	409-787-3786	sabinecc@yahoo.com
Tommy Clark	Sabine County	Commissioner Pct. 1	409-383-7217	
Jimmy McDaniel	Sabine County	Commissioner Pct. 2	936-201-8453	Jimmy McDaniel
Butch Ellison	Sabine County	Commissioner Pct. 3	936-201-5252	Butch Ellison
Fayne Warner	Sabine County	Commissioner Pct. 4	936-275-7397	
Cookie Cryer	Sabine County	Judge's Assistant	409-787-3543	Cookie.Cryer@co.sabine.tx.us
Kerwin K. Lloyd	Sabine County	EMC	936-201-6709	KERWIN.LLOYD@co.SABINE.TX.US
Marlys Sanders	FEMA	PDMG	225-436-9798	Marlys.sanders@associates.dhs.gov
Teresa Walker	FEMA	PDMG	314-304-3129	Teresa.walker.2@associates.dhs.gov



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NAME	AGENCY	POSITION	PHONE	EMAIL ADDRESS
Ibrahim Balogun	State	State Liaison	713-230-8516	Ibrahim.balogun@hornellp.com
Herman T. Price	FEMMA	Mitigation	202-714-2943	Herman.price@fema.dhs.gov
Bubba Rowe			(936) 596 8226	
Brent Cox	PET 1 Sabine County		936/201/8455	
Jimmy McDaniel		PET 2 Cannon	936-200-8453	
George Lampert	FEMMA	406 Mustang Dr	202-805-7123	George.lampert@fema.dhs.gov
Garett Turner	FEMMA	Environment & Historic Preservation	202 718 3851	garett.turner@assocides.fema.dhs.gov
DELL DAVIS	STATE DPS-TDEM	GRAND COOK	512-925-6361	D.DAVIS@dps.texas.gov

The State Of Texas §
County Of Sabine §

I hereby certify that these documents were filed and duly
recorded in the Commissioner Court Minutes of Sabine
County, Texas.

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Janice McDaniel ~ County Clerk

By: Yara Huffmann
Deputy



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